

## **INTERACT REGULATIONS FOR SHORT-TERM VISITS – APPLYING FOR A TRAVEL GRANT**

The travel grant enables postdoctoral members of the participating teams in the FWO-funded INTERACT research network to spend short research stays abroad or to actively participate in international workshops or conferences which are clearly related to the network's objectives.

The travel grant can only be obtained in one of the following scenarios:

- Postdoctoral researchers who are affiliated to one of the Flemish partner universities in the network and who want to spend a short research stay at one of the non-Flemish network partners.
- Postdoctoral researchers who are affiliated to one of the non-Flemish partner universities in the network and who want to spend a short research stay at one of the Flemish network partners.

The travel grant is linked to the following content requirements:

- the stay must have demonstrable added value for all participating entities and must be related to the INTERACT network's objectives (cf. website: <https://interact.ugent.be/>); this must be evident from a reasoned statement which is framed in the current research and which describes the expected output of the stay (a publication, presentation, workshop, joint project proposal etc.);
- the expertise of the host institution must be of a relevant and high-quality academic quality;
- in the case of participation in a conference or seminar, the applicant must make an active contribution; this must be apparent from a personal letter of acceptance addressed to the applicant;
- the application must be accompanied by a letter of invitation from the host institution or a letter of acceptance by the conference organizers;

The travel grant is linked to the following procedural requirements:

- the application must be submitted at least 8 weeks before the planned stay and meet all the formal requirements;
- the grant can be awarded no more than twice to each research team for the entire period of the network (2020-2024).
- A presentation, publication or any other form of output which partially or entirely results from a research visit should mention the name of the network (*INTERACT*), the grant number (*W002220N*), the funding agency (*Research Foundation Flanders*) and, if applicable, the INTERACT logo (which can be downloaded from the website).
- Within one month upon return, applicants are required to submit a brief academic report as well as all the receipts of the costs they want to get reimbursed for. The receipts should mention the name of the participant, but not the name of the home university. Note that this grant only covers travel costs, preferably by train (2nd class), accommodation costs and/or potential registration costs, for a maximum of 1,500 euros.

The application is done [on the basis of a form](#) providing insight into the details of the budget.